**REQUEST FOR PROPOSAL FOR**

**SEIU HEALTHCARE NW TRAINING PARTNERSHIP**

**FOR THE PERIOD**

**July 1, 2025 to June 30, 2027**

**Issued by: SEIU Healthcare NW Training Partnership**

This RFP does not commit the Training Partnership to award a contract, to pay any cost  incurred in the preparation of a proposal, or to procure or to contract for services or supplies. The Training Partnership reserves the right to accept or reject any or all proposals received in response to this RFP. The SEIU Healthcare NW Training Partnership does not discriminate against any individual or contgractor, on the basis of race, color, religion, gender, sexual orientation, veteran status, national origin, age, disability, political affiliation or belief.

**Submit your electronic proposal and required documents   
before 3 p.m. PST on December 2, 2024, to:**

Jin Seo

Director of Training Benefit Operation and Training Administration

[LearningDelivery@myseiubenefits.org](mailto:LearningDelivery@myseiubenefits.org)

[**Download the RFP Package and Documents here.**](https://seiu775benefitsgroup.org/home/seiu-healthcare-nw-training-partnership-rfp/)

**TABLE OF CONTENTS**

[**General Description of the Training Partnership** 3](#_Toc6993218)

[Section 1- Overview 4](#_Toc6993219)

[**1.1 Scope of work** 4](#_Toc6993220)

[**1.2 Period of Performance** 4](#_Toc6993221)

[**1.3 Eligible Applicants** 4](#_Toc6993222)

[**1.4 Vendor Onboarding and Training** 4](#_Toc6993223)

[Section 2 - Submission Guidelines 6](#_Toc6993224)

[**2.1 Offeror Organization / Profile / Technical Skills / Experience** 5](#_Toc6993225)

[**2.2 Request for Proposal Schedule** 5](#_Toc6993226)

[**2.3 Instructions to Prospective Contractors** 5](#_Toc6993227)

[Section 3 - RFP Conditions 6](#_Toc6993228)

[**3.1** **Closing Submission Date** 6](#_Toc6993229)

[**3.2** **Inquiries** 6](#_Toc6993230)

[**3.3** **Conditions of Proposal** 6](#_Toc6993231)

[**3.7** **Negotiation** 7](#_Toc6993232)

[**3.8** **Proposal Revisions** 7](#_Toc6993233)

[**3.9** **Right to Reject** 7](#_Toc6993234)

[**3.10** **Award of Contract** 7](#_Toc6993235)

[**3.11** **Notifications of Award** 7](#_Toc6993236)

[**3.12** **Disclosure** 7](#_Toc6993237)

[Section 4-Evaluation Process 9](#_Toc6993238)

[**4.1 Evaluation Process** 9](#_Toc6993239)

[**4.2 Evaluation Criteria** 9](#_Toc6993240)

[APPENDIX 1 Training Service Requirements 9](#_Toc6993241)

[APPENDIX 2 Training Modules 12](#_Toc6993242)

**General Description of the   
SEIU Healthcare NW Training Partnership**

As the largest educational institution dedicated to home care workforce development in the country, the SEIU 775 Benefits Group (which is comprised of three trusts “SEIU Healthcare NW Training Partnership”, “SEIU Healthcare NW Health Benefits Trust”, and “SEIU 775 Secure

Retirement Trust”), trains more than 50,000 home care aides each year.

In addition to training, The SEIU 775 Benefits Group serves more than 20,000 beneficiaries annually with health insurance and programs. The health plan has brought affordable, quality health benefits to home care workers and their children who previously did not have them. Last, the SEIU 775 Benefits Group provides a defined contribution retirement program for home care workers across the state. This retirement plan is the first of its kind, helping to secure home care in Washington state as a good job for all. For more information about the organization, please see [www.myseiubenefits.org](http://www.myseiubenefits.org).

**Our Commitment to Equity for Caregivers**

Caregiving has historically been considered women’s work, often underpaid and undervalued, and predominantly performed by Black women, women of color and immigrant women. As such, during the last century caregivers were excluded from many labor laws that set workforce standards. It has taken decades for caregivers’ basic right to be protected. Today, caregivers continue to be impacted by sexism, racism and poverty leading to financial instability and health disparities.

SEIU 775 Benefits Group is changing that. By improving the skills, health and stability of the caregiving workforce, we are helping to address these historic disparities. Delivering accessible, inclusively designed high-quality benefits increase equitable outcomes and positions caregivers as healthcare professionals.

**Training Mission**

SEIU Healthcare NW Training Partnership is a nonprofit 501(c)3 formed by SEIU 775 and participating employers, including the State of Washington (employer of record), to train and develop professional long-term care workers to deliver high-quality care and support to older adults and people with disabilities. In collaboration with SEIU 775, employers throughout the state, our College Consortium and our Community Network, SEIU Healthcare NW Training Partnership continues to develop innovative and meaningful training programs to help transform the long-term care profession. Our goal is better training for long-term care workers and, in turn, better care for long-term care clients receiving services.

**Training Vision**

Every long-term care worker is a professional who has been trained rigorously, whose work is well-respected and well-compensated, who has meaningful opportunities for professional development and career growth and who provides high-quality care.

# Section 1- Overview

**1.1 Scope of work**

The purpose of this Request for Proposals (RFP) is to secure the services of qualified vendors who will deliver Basic Training (BT), Advanced Home Care Aide Specialist (AHCAS), Parent Provider Basic Training (BT 7), Continuing Education (CE), and Nurse Delegation (ND) required by the State of Washington to prepare Home Care Aides (HCA) to provide high-quality care.

Training Partnership seeks vendors with the capability to deliver training in multiple geographic locations in various languages throughout Washington state. The SEIU Healthcare NW Training Partnership (Training Partnership) is continually evaluating the language needs of its members. Currently, training is offered in 10 languages in addition to English (Amharic, Arabic, Cantonese, Korean, Somali, Spanish, Vietnamese, Russian, Ukrainian and Tagalog). The Training Partnership seeks vendors with the capability to expand and include other languages as needed.

This RFP is only for delivery of training-to-Training Partnership students.

**1.2 Period of Performance**

The SEIU Healthcare NW Training Partnership intends to contract for Instructional Services by July 2025. More than one vendor may be chosen to provide these services. A contract will be executed for SEIU Healthcare NW Training Partnership. The contract is expected to be awarded for a two-year term that ends June 30, 2027.

**1.3 Eligible Applicants**

Any organization that conducts educational and training activities in Washington state and is able to meet the requirements of this RFP is eligible to submit a bid.

Only organizations that have (or can build) the capacity to deliver a Basic Training, Continuing Education, Advanced Home Care Aide Specialist Training and Nurse Delegation on a statewide basis with the ability to expand those trainings as needed should apply. Organizations that can offer (or potentially offer) these trainings in languages such as Amharic, Arabic, Cambodian, Cantonese, Korean, Somali, Spanish, Vietnamese, Russian, and Ukrainian are preferred. This may include any other languages that the Washington State Department of Health decides to offer the Home Care Aide exam in and/or the Training Partnership decides to train in. See Training Service Requirements (Appendix #1) and program description for more detail on training.

**1.4 Vendor Onboarding and Training**

Scheduling courses four months in advance of facilitation is a requirement. Therefore, contractor requires training on scheduling processes prior to the contract going live July 1, 2025.

|  |  |
| --- | --- |
| Contractor Logistics and Operational Training | July 1, 2025 – September 30, 2025  Approx. Training Duration: 3 months |
| Contractor’s Instructors Onboarding and Training | September 1 – December 19, 2025  Approx. Training Duration: 4 months |
| Contractors begin training delivery | January 2026 |

# Section 2 - Submission Guidelines

The proposal must be signed by such individual or individuals who have full authority from the bidder to bind the bidder by contract and submit such a proposal. The terms and conditions set forth in the RFP will serve as the basis for the terms and conditions of the definitive contract (Contract) to be entered into by the Training Partnership and successful bidders. No other terms and conditions will be incorporated into the final Contract except at the Training Partnership’s sole discretion.

Any proposal received after the exact time specified for receipt will not be considered.

**Submit an electronic copy of the proposal and other documents to:**

Jin Seo

Director of Training Benefit Operation and Training Administration

LearningDelivery@myseiubenefits.org

**2.1 Offeror Organization / Profile / Technical Skills / Experience**

Offeror shall identify relevant capabilities and necessary skills, qualifications, and experience that they consider appropriate to the evaluation of their ability to successfully undertake the proposed contract and meet all RFP objectives.

Any exceptions to the Instructional Services Agreement (ISA) must be submitted with your proposal. A red-lined ISA must be returned. Contract-ready requirements will apply such that any changes not red-lined will be considered by SEIU Healthcare NW Training Partnership as the Offeror’s indication of acceptance and will appear in the contract. If no changes are desired, please indicate so. Offeror must also submit a signed Non-Disclosure Agreement (NDA) and a Conflict-of-Interest form (COI). As a Non-Profit organization, these forms are required. [**Download the ISA, NDA and COI forms here**](https://seiu775benefitsgroup.org/home/seiu-healthcare-nw-training-partnership-rfp/).

**2.2 Request for Proposal Schedule**This schedule may be modified by the Training Partnership at their sole discretion.

|  |  |
| --- | --- |
| Issue Request for Proposal (RFP) | October 31, 2024 |
| Bidders Conference Call (Required Attendance) | November 8, 2024, 2-hour meeting |
| Proposals Due to: LearningDelivery@myseiubenefits.org | December 2, 2024, 3 p.m. |
| Notification to Vendors of Bid results | January 7, 2025 |
| Negotiate Contracts and Award | January 20 to February 28, 2025 |
| Contracts go live | July 1, 2025 |
| Begin Contract Work | July 1, 2025 |

**2.3 Instructions to Prospective Contractors**

**Submission / Proposal Format**

Offeror should submit their proposed response in the following preferred format:

**RFP Response**

All forms and spreadsheets that require submission to [LearningDelivery@myseiubenefits.org.](mailto:LearningDelivery@myseiubenefits.org) In addition to the RFP Forms, bidder must provide documentation of financial stability.

**Forms and Documentation**

1. **Proposal Response Certification**: The Proposal Response Certification must be included in the proposal and contain the bidder's certification of the submission.
2. **Non-Disclosure**: Submission required in order to bid.
3. **Conflict of Interest**: Submission required in order to bid.
4. **Financial Stability**: Provide a copy of the most recent annual financial statement or other such document. Describe the financial status of the bidder.

**Bidder Response Worksheets-** Fill out all tabs

1. **Background and Experience**: Describe your company.
2. **Operational Response**: General operational questions must all be answered.
3. **Proposed Fees & Training Preferences**: Provide a fee proposal to accomplish the scope of work and training preferences based on training type, service area and language.
4. **Cost proposal Worksheet**: Bidders must include a detailed breakdown of all costs included in arriving at quoted rates.
5. **Classroom Space**: Detailed breakdown of permanent classrooms.
6. **Certification Exam Administration:** Questions to the additional exam administration duties information

# 

# Section 3 - RFP Conditions

**3.1 Closing Submission Date**

Proposals must be submitted no later than 3 p.m. PST on December 2, 2024. It is the responsibility of the Offeror to ensure that the proposal is received by SEIU Healthcare NW Training Partnership by the date and time specified above. Late proposals will not be considered.

**3.2 Inquiries**

During the period of submission, any questions or clarifications will be responded to within 48 hours of submission. Inquiries may be submitted beginning 11/1/2024 through no later than 3 p.m. PST 11/25/2024. Inquiries will not be accepted after 3:00 pm PST on 11/25/2024. Inquiries concerning this RFP should be emailed to: LearningDelivery@myseiubenefits.org.

The SEIU Healthcare NW Training Partnership will utilize a shared Google document where each question asked will be placed along with the answer for all participants to see. To view the Google spreadsheet [**please visit this link to view the Google document**](https://docs.google.com/spreadsheets/d/1YfiBVUH5s_Pf94WO9yo8_rCT17wFo4tedDHa78QbzVI/edit?gid=0#gid=0).

**3.3 Conditions of Proposal**

All costs incurred in the preparation of a proposal responding to this RFP will be the responsibility of the Offeror and will not be reimbursed by SEIU Healthcare NW Training Partnership.

**3.4 Proposal Price**

The prices submitted in the proposal must include everything necessary for the performance of the Contract including, but not limited to, all classroom materials and supplies, management, space management or acquisition, subcontracting, supervision, travel, all required logistics and facilitation training, labor and service.

**3.5 ISA Red-Lined Changes**

Any material changes made from the proposed ISA will be evaluated negatively when selecting a vendor with whom to further negotiate.

**3.6 Non-disclosure Agreement**

In order to protect all parties, a non-disclosure agreement is appropriate prior to negotiations. A vendor who is unwilling to sign a non-disclosure agreement will be evaluated negatively.

**3.7 Negotiation**

Negotiation sessions may be held to work out contract details and other expectations of the parties’ applicable services/work, based on the RFP, and the proposal(s) submitted.

**3.8 Proposal Revisions**

Proposal revisions must be received prior to the RFP submission / closing date and time.

**3.9 Right to Reject**

SEIU Healthcare NW Training Partnership reserves the right to reject any and all proposals received in response to this RFP. A contract for the accepted proposal will be drafted based upon the factors described in this RFP.

**3.10 Award of Contract**

The award will be made by the Training Partnership to the bidder(s) whose proposal will be most advantageous to the Training Partnership with respect to price, conformance to the specifications, quality and other factors as evaluated by the Training Partnership, all at the Training Partnership’s sole discretion. The Training Partnership is not required nor constrained to award the contract to the bidder proposing the lowest price.

**3.11 Notifications of Award**

It is expected that a decision will be made within six weeks of the closing date of this RFP, pending a Board vote. All parties will be notified of the decision once the vote has been passed.

**3.12 Disclosure**

All documents submitted by the Offeror shall become the property of SEIU Healthcare NW Training Partnership. Proposal information is proprietary and as such shall be treated as confidential. Information pertaining to SEIU Healthcare NW Training Partnership obtained by the Offeror as a result of participation in this project is confidential and must not be disclosed without written authorization from of SEIU Healthcare NW Training Partnership.

# Section 4 - Evaluation Process

**4.1 Evaluation Process**

The Training Partnership will evaluate all acceptable proposals based on the criteria identified and RFP Conditions in Section 3.

**4.2 Evaluation Criteria**

* **Delivery Schedule**: The ability of the bidder to deliver the service in a timeframe acceptable to the Training Partnership.
* **Proposal Cost**: The rate for providing this service as described in Appendix 1.
* **Bidders Experience and Credentials**: Bidder's relevant experience and expertise in providing these services as described in Appendix 1.
* **Facilities**: The ability of the bidder to deliver services in a classroom setting that accommodates requirements of the curriculum.
* **Localization**: The ability of the bidder to deliver the services in languages listed in Appendix 1.
* **Quality Assurance**: The adequacy of the bidder’s quality assurance strategy.

# APPENDIX 1 Training Service Requirements

Training delivered under this RFP is required by Home Care Aides under Washington state statute and is subject to change as state statute changes. Training under this RFP will include the following and may be expanded to include other languages as needed

|  |  |  |  |
| --- | --- | --- | --- |
| **Type of Training Delivered** | **Credit Hours** | **Languages Offered** | **Languages Available- Materials** |
| Basic Training 70 Hours (BT70v.3)  *Includes written/skills testing* | 70.5\* | Amharic, Arabic, Cambodian, Cantonese, English, Korean, Russian, Somali, Spanish, Vietnamese | Complete Basic Training Learner Materials (Student Guide, Skills Reference Guide and Care Plan) available in English, Arabic, Simplified Chinese, Korean, Russian, Somali, Spanish, Vietnamese  Partial Basic Training Learner Materials (Skills Reference Guide and Care Plan) available in Amharic, Farsi, Nepali, Punjabi, Samoan, Tagalog, Ukrainian |
| Basic Training 70 Hours (BT70v.4)  *Includes written/skills testing* | 42\* | Amharic, Arabic, Cantonese, English, Korean, Russian, Somali, Spanish, Ukranian, Vietnamese |
| Basic Training 30 Hours (BT30) | 3.5\* | Cantonese, English, Russian, Spanish, Vietnamese |
| Parent Provider Basic Training (BT7) | 7.5\* | English | Not Applicable |
| Refresher (RE)  *Skill Practice* | 2.0 | Amharic, Arabic, Cantonese, English, Korean, Russian, Somali, Spanish, Vietnamese | Not Applicable |
| Continuing Education Training (CE) | 12.25\*\* | Arabic, Cambodian, Cantonese, English, Korean, Lao, Russian, Somali, Spanish, Tagalog, Vietnamese | Not Applicable |
| Advanced Training (AT) | 70.25\*\* | English | English |
| Nurse Delegations Training-Core (NDC)  *Assumes self-study course where the only in-class time is testing* | 1.5 | English | •NDC book in English  •NDC DVD in English with Chinese, Korean, Russian, Spanish, Vietnamese captions |
| Nurse Delegation Training-Diabetes (NDD)  *Assumes self-study course where the only in-class time is testing* | 1.5 | English | • NDD book in English  • NDD DVD in English with Chinese, Korean, Vietnamese, Russian captions |

\*.50 hour denotes Union Time during the class

\*\*.25 denotes Union Time pending finalization of HCA CBA

**Schedule Management:** The Training Partnership schedule for the fiscal year will be driven primarily by two factors: 1) resources available to provide training and 2) predictive modelling system analysis.

* The Training Partnership retains all responsibility and authority related to schedule building and finalization. Vendor schedule preferences will be met when possible.
* Schedules will be developed utilizing pre-established scheduling guidelines with class frequencies identified for class types, language and locations. Low density areas tend to have infrequent Basic Training and/or Continuing Education class schedules, as instructional demand/volume varies from month-to-month. High density areas typically have Basic Training and/or Continuing Education classes occurring every month.
* Bidders must have the ability to expand and contract instructor supply in the required languages to meet demand as required by the Training Partnership based on class registration trends and student needs.
* Bidders must have the ability to fulfill on demand classes asked for by the Training Partnership. On demand classes require timely scheduling turn around as they are requested only as needed.

A potential schedule frequency is listed below and is for reference only. Please note that each vendor may have approximately 25% to 30% of the high-density areas and the remaining low-density areas may be divided and assigned to the vendors, taking into consideration vendor service area preferences.

**High Density Schedule Frequency**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Service Area | BT70 | BT30 | BT7 | CE | AT |
| Clark County | 5xQuarter | 4xQuarter |  | 4xQuarter | 2xQuarter |
| King County | 13xQuarter | 12xQuarter |  | 8xQuarter | 2xQuarter |
| Pierce County | 11xQuarter | 8xQuarter |  | 5xQuarter | 2xQuarter |
| Snohomish County | 8xQuarter | 6xQuarter |  | 6xQuarter | 7xYear |
| Spokane County | 5xQuarter | 4xQuarter |  | Monthly | 2xQuarter |
| Thurston County | 4xQuarter | 10xYear |  | Monthly | 5xYear |
| Yakima County | 11xYear | 2xQuarter |  | Quarterly | Quarterly |

\*\* BT7 class is currently offers in webinar only, twice a month across the WA state

**Low Density Schedule Frequency**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Service Area | BT70 | BT30 | BT7 | CE | AT |
| Asotin County | 5xYear | On Demand | On Demand | 2xYear | On Demand |
| Benton County | Monthly | 10xYear | Quarterly | Bi-Monthly | Bi-Monthly |
| Chelan County | 5xYear | Quarterly | On Demand | Quarterly | 2xYear |
| Clallam County | Bi-Monthly | Quarterly | On Demand | 5xYear | 2xYear |
| Cowlitz County | 7xYear | Quarterly | On Demand | 5xYear | 2xYear |
| Grant County | 5xYear | Quarterly | On Demand | Quarterly | 2xYear |
| Grays Harbor County | Bi-Monthly | Quarterly | On Demand | Bi-Monthly | 2xYear |
| Island County | 5xYear | Quarterly | On Demand | 2xYear | 2xYear |
| Kitsap County | 11xYear | 5xYear | Quarterly | Monthly | Quarterly |
| Kittitas County | Quarterly | On Demand | On Demand | 2xYear | On Demand |
| Lewis County | 5xYear | On Demand | On Demand | Monthly | 2xYear |
| Mason County | 5xYear | On Demand | On Demand | Bi-Monthly | On Demand |
| Okanogan County | 5xYear | Quarterly | On Demand | Quarterly | Annually |
| Pacific County | Quarterly | On Demand | On Demand | 2xYear | On Demand |
| Skagit County | 5xYear | Quarterly | On Demand | 5xYear | 2xYear |
| Stevens County | 5xYear | Quarterly | On Demand | Quarterly | 2xYear |
| Walla Walla County | Bi-Monthly | Quarterly | On Demand | Quarterly | 2xYear |
| Wasco County | Quarterly | On Demand | On Demand | Annually | On Demand |
| Whatcom County | 2xQuarter | 5xYear | Quarterly | Bi-Monthly | Quarterly |

**Nurse Delegation Schedule Frequency**

|  |  |  |
| --- | --- | --- |
| Service Area | Language | NDC & NDD |
| Benton County | English | Bi-Monthly |
| Chelan County | English | Quarterly |
| Clallam County | English | Bi-Monthly |
| Clark County | English | 2xQuarter |
| Cowlitz County | English | Bi-Monthly |
| Grant County | English | Quarterly |
| Grays Harbor County | English | 5xYear |
| King County | English | Bi-Monthly |
| Kitsap County | English | Bi-Monthly |
| Lewis County | English | Quarterly |
| Mason County | English | Quarterly |
| Pierce County | English | 2xQuarter |
| Snohomish County | English | Bi-Monthly |
| Spokane County | English | 2xQuarter |
| Stevens County | English | Quarterly |
| Thurston County | English | Quarterly |
| Walla Walla County | English | Bi-Monthly |
| Whatcom County | English | Quarterly |
| Yakima County | English | Bi-Monthly |

**Non-English Schedule Frequency**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Language | Service Area | BT70 | BT30 | CE |
| Amharic | King County | 5xYear | On Demand | Quarterly |
| Arabic | King County | Quarterly | On Demand | Quarterly |
| Cantonese | King County | 5xYear | Quarterly | 2xQuarter |
| Korean | King County | 5xYear | On Demand | 7xYear |
| Korean | Pierce County | 5xYear | On Demand | 11xYear |
| Russian | Clark County | 5xYear | Quarterly | 10xYear |
| Russian | King County | Quarterly | Quarterly | Monthly |
| Russian | Pierce County | Quarterly | On Demand | Bi-Monthly |
| Russian | Snohomish County | Quarterly | Quarterly | Bi-Monthly |
| Russian | Spokane County | Quarterly | On Demand | 5xYear |
| Russian | Whatcom County | On Demand | On Demand | 2xYear |
| Somali | King County | Bi-Monthly | On Demand | 5xYear |
| Spanish | Benton County | 5xYear | Quarterly | 5xYear |
| Spanish | King County | 5xYear | Quarterly | Quarterly |
| Spanish | Snohomish County | On Demand | On Demand | 2xYear |
| Spanish | Walla Walla County | On Demand | On Demand | 2xYear |
| Spanish | Yakima County | Quarterly | Quarterly | Quarterly |
| Tagalog | King County | On Demand | On Demand | 2xYear |
| Vietnamese | King County | Bi-Monthly | 5xYear | Monthly |
| Vietnamese | Pierce County | On Demand | On Demand | Quarterly |

\*\*\*OnDemand classes are scheduled when there are enough students seeking a class in a specific geographic region in the same language. Vendors may be given short notice to deliver on demand class requests.

**APPENDIX 2**

**Training Modules**

**Basic Training 70 v.3 Hours (BT70)**  **Course Length**

Module 0: General BT SEIU 775 UT 0.5 hours

Module 1: Introduction to Home Care and the Consumer Rights (Part 1) 3.5 hours

Module 2: Consumer Rights (Part 2), the Care Team, and the Care Plan 3.5 hours

Module 3: Communication and Problem Solving 3.5 hours

Module 4: Infection Control 3.5 hours

Module 5: Blood-Borne Pathogens 3.5 hours

Module 6: Human Development, Aging, and Proper Body Mechanics 3.5 hours

Module 7: Mobility and Assistive Devices (Part 1) 3.5 hours

Module 8: Mobility and Assistive Devices (Part 2) 3.5 hours

Module 9: Activities of Daily Living: Bowel and Bladder 3.5 hours

Module 10: Activities of Daily Living: Oral Health and Personal Hygiene 3.5 hours

Module 11: Activities of Daily Living: Skin and Dressing (Part 1) 3.5 hours

Module 12: Activities of Daily Living: Skin and Dressing (Part 2) 3.5 hours

Module 13: Activities of Daily Living: Nutrition and Food Handling 3.5 hours

Module 14: Activities of Daily Living: Medication & Managing the Consumer’s Home 3.5 hours

Module 15: Grief, Loss, and Self Care 3.5 hours

Module 16: Practice Written Exam and Exam Preparation 3.5 hours

Module 17: Skill Practice 3.5 hours

Module 18: Skills Practice (continued) 3.5 hours

Module 19: Developmental and Physical Disabilities 3.5 hours

Module 20: Dementia and Behavioral Health 3.5 hours

**Basic Training 70 v.4 Hours (BT70 v.4) Course Length**

Basic Training 70v.4 SEIU 775 Union Time 0.5 hours

Module 1, Basic Training 70: In-Person Class 1 3.5 hours

Module 1, Basic Training 70: In-Person Class 2 3.5 hours

Module 2, Basic Training 70: Webinar Class 3 2.5 hours

Module 2, Basic Training 70: In-Person Class 4 3.5 hours

Module 2, Basic Training 70: In-Person Class 5 3.5 hours

Module 3, Basic Training 70: Webinar Class 6 1.5 hours

Module 3, Basic Training 70: In-Person Class 7 3.5 hours

Module 3, Basic Training 70: In-Person Class 8 3.5 hours

Module 4, Basic Training 70: Webinar Class 9 1.5 hours

Module 4, Basic Training 70: In-Person Class 10 3.5 hours

Module 4, Basic Training 70: In-Person Class 11 3.5 hours

Module 5, Basic Training 70: Webinar Class 12 1.0 hours

Module 5, Basic Training 70: In-Person Class 13 3.5 hours

Module 6, Basic Training 70: In-Person Class 14 3.5 hours

*\*\*\*For Basic Training 70 v.4, the course length is the instructor led facilitation time.*

**Basic Training 30 Hours (BT30)** **Course Length**

Skills Lab: Mobility, including Bed-based Mobility Care with SEIU 775 UT 3.5 hours

**Advanced Training V.2 (AT) Course Length**

Computer Training, Program Overview and Person-Centered 6.25 hours

Problem Solving and Motivational Interviewing 6 hours

De-Escalation 6 hours

Treatment & Care Plans and Monitoring, Observation & Reporting 6 hours

Medication Management 4 hours

Health Literacy & Client Engagement 4 hours

Organizing Care Activities 6 hours

Wrap Up 6 hours

*\*\*\*For Advanced Training, the course length is the instructor led facilitation time.*

**Advanced Training V.3 - Behavior (AT)** **Course Length**

Module 1, Advanced Training: In-Person Class with UT 5.75 hours

Module 2, Advanced Training: In-Person Class 6 hours

Module 3, Advanced Training: In-Person Class 6 hours

Module 4, Advanced Training: In-Person Class 6 hours

Module 5, Advanced Training: In-Person Class 6 hours

Module 6, Advanced Training: In-Person Class 6 hours

Module 7, Advanced Training: In-Person Class 6 hours

Module 8, Advanced Training: In-Person Class 6 hours

*\*\*\*For Advanced Training, the course length is the instructor led facilitation time.*

**Advance Training V.3 - Holistic (AT)**

*\*\* Course is in developing process so the course detail is not available. The course is plan to launch in Fall 2025*